Findingbooksebooks.camproj   **Time: 5:00, Word Count 735**

Youtube URL: https://youtu.be/-6o27x5P7u8

Welcome to our tutorial on How to Find books and Ebooks

This tutorial will show you how to use the library search box to locate print books and ebook resources

for your research project.

The Search Books and Ebooks option on our library homepage allows users to search for Books and

Media located in our physical library, search eBooks in our online repository, or search for both books

and ebooks.

The search options to begin are:

Keyword (which is the default option)

Title

Author

Let's assume that you have been assigned a research paper that requires you use a book as a resource.

You have chosen to research the topic **Stem Cells**.

We will start our search by **selecting the button for Books and Media in our Library**. Type in our search

term **Stem Cells** and press the **SEARCH key.**

Let's look at the results page. On **the LEFT side you will see various** options to **Refine Results.** These

options allow you to limit results to specific Source types. For example: you can limit the results to All

results of all books and media in our collection or books only or videos.

Now, Let's look at the center of the results page. Your result list is numbered with each resource indicated by an Icon with the type of source listed below the icon. All title links are clickable and retrieve more detail on each book.

Our results page presents the most recent books by publication year and proceeds to older books.

Let's examine a book in the result list:

The Location of the book indicates where the book would be found. In our case, the circulating stacks of the lower level of the library. The call number is the Library of Congress Call number assigned to this book. This is important because this is how you would find the book on the on the shelf. In this case, Stem Cells, which would be the **QH 588** section and what you would do is continue to read the rest of the call number to assist you in finding the correct book on the shelf.

The status indicates if the book is available for loan or if it is a reference book or reserve textbook. A book that is available for loan can be checked out of the library for 2 weeks, whereas a Reference book or Reserve Textbook must be used in the library.

To view information about each book you can move the cursor to the extreme right and click on the magnifying glass icon. This will bring up a window displaying an overview of that book including an abstract. An abstract will provide you a brief summary of the book.

Again, the title of the book is clickable and will bring you additional information and a detailed record of the book.

Now, let's return to the home search page and search for books in our ebook repository only. We will select the button for Ebooks Only and press Search again. This brings up all ebooks in our collection on any books related to Stem Cells.

Ebooks are complete books that are available entirely online. An advantage of using ebooks is they are available 24/7 and can also be accessed remotely from anywhere outside the campus. The collection is heavily used by both distance learners as well as those students who might not be able to make it into the library.

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